

Getting Started guide

- Get Access
 - Ensure that you have Level 1 TI Pass access. **TI Sponsor can help**
 - Request portal access through local CPT/PQE
- Get Material ID List
 - Email with Material ID list provided by TI
- Watch training video for an overview of the following steps
- Read and Understand “Get Organized” section in training manual
 - Group material that shares the same test reports
- Manage Reports in portal
 - For reports not loaded in new portal, use **UPLOAD** Function
 - For reports already loaded in new portal, use **EDIT** Function
- If you face issues consult FAQs guide

GETTING ORGANIZED EXAMPLE

- Your company has been identified as a supplier of Material types Pin, Wire and Leadframe to TI. This means no less than 3 upload responses will be needed for each unique Material Type.
- According to the [Glossary](#) document, TI requires leadframe base metal and leadframe plating be addressed as separate homogeneous entities. As a result an additional upload will be needed to cover both Leadframe base metal and Leadframe plating sub-types.
- Further, your company provides Leadframes that utilize two different base metal materials and one plating material. This will result in at least one additional upload.
- The resulting number of upload sequences required in this scenario is explained in the table below. Knowing which Supplier Material numbers fit each of these sequences allows you to do a “mass upload” for all associated part numbers that use the same report, thereby minimizing the number of required upload sequences.

Summary of a – e described above (Wire, Pin, Leadframe with 2 base metal options)				
Material Type	Applicable Material Sub-Type(s)	Supplier Options	Unique Uploads	Comments
Wire	Bond Wire – Plated or Unplated	1	1	1 upload for all part numbers is required
Leadframe	Base metal	2	2	1 upload for each base metal is required – 2 groups
	Plating	1	1	1 upload for plating – combined list of both base metal groups
Pin	(none)	1	1	1 upload for all part numbers is required

- Suppliers are also provided priority information as additional guidance in cases where the part number count exceeds the simultaneous upload capability of the system (500) or the number of options will require a significant number of unique uploads. Suppliers are asked to address the list in order from highest to lowest priority assignments in these cases. Otherwise it will likely be practical to handle all uploads in one session, from the highest to the lowest priority item.

Material Type	Material Sub Type	Analysis Type	Date	FileName	Leadframes
Leadframes	Base Metal	RoHS 10	05/01/2019	Test Report 1	4000000-0001 4000001-0002 4000002-0001
Leadframes	Base Metal	Halogens	06/05/2019	Test Report 2	4000000-0001 4000001-0002 4000002-0001
Leadframes	Plating	RoHS 10	07/01/2019	Test Report 3	4000000-0001 4000001-0002
Leadframes	Plating	Halogens	08/05/2019	Test Report 4	4000000-0001 4000001-0002
Leadframes	Plating	RoHS 10	09/01/2019	Test Report 5	4000002-0001
Leadframes	Plating	Halogens	10/05/2019	Test Report 6	4000002-0001

UPLOAD function

- Upload reports in portal
 - Select the material type provided in the email
 - Select the material sub-type based on Glossary (**If in doubt ask questions**)
 - Validate material ID
 - Attach Test reports
 - Pick the appropriate Analysis type
 - If Analysis type not shown, use Other and free form analysis type
 - Submit the upload
 - Validate the upload contents in the email received
 - Check Spam / Junk folder

EDIT function

- Search test report by material type or material SID or TI material procurement ID
- Click on Edit reports

Reports OPN Metrics

Enter search criteria (all search fields will add search criteria to narrow search)

SID or TI material procurement ID

Enter up to 500, separated by line break or comma.

Test report submitter Raw material name Raw material type

Enter Email Enter Name 1 selected X

Raw material supplier/Subcon Site/Factory

Enter supplier/subcon Enter Site/Factory

Submit Clear

+ Add report for new material ID Restore default view Table options

SID or TI material procurement ID	Test report submitter ↓↑	Raw material name ↓↑	Material type ↓↑	Material sub type ↓↑	Test reports Download all
8005147-0001	Edit reports	-	Bump	-	Tin_Silver_Solder_B
4203961-0001					
4207848-0005					

View more
Expired

1 Search Reports by some criteria

2 Click on Edit Reports

EDIT function..contd.

Upload restricted chemical test report(s)

- Select material type
- Enter material ID
- Validate material ID
- Select files
- 5 Preview**

Report information

* Required

Material type

Bump

Material sub type/part [Edit](#)

—

SID or TI material procurement [Edit](#)

4203961-0001

8005147-0001

4207848-0004

4207848-0005

Files [Edit](#)

Click Edit here to edit files

Click Edit here to add more material IDs

Filename	Analysis type	Test report date	Exp date	Homogenous material(s)
Tin_Silver_Solder_Bump_4510655_Texas Instruments.pdf	RoHS 10 & Halogens	08/20/2019	08/20/2020	

NOTICE: The act of submitting this certificate shows Supplier's agreement to be bound by the information and this Certification.

[Submit report](#) [Previous step](#)

If you are unable to resolve all the errors, please submit a [support ticket](#).

Certificate

Supplier hereby certifies that it has received and reviewed TI's Specification 6453792, understands its requirements, and has completed the required lab analysis for RoHS substances (Cadmium, Hexavalent Chromium, Lead, Mercury, PBB, PBDE, DBP, BBP, DEHP and DIDP) and for Chlorine and Bromine testing for non-metal and non-ceramic materials. These reports may be supplied to regulators and/or TI customers upon their request. Supplier hereby represents and warrants that the information provided in this Certification is true and correct as of this date. Supplier acknowledges that TI will rely on this Certification and that this Certification is incorporated into and is a part of the purchase agreement applicable to the TI Customer Materials reported herein. In addition, Supplier certifies that it does not use any of the chemicals listed in Table G of TI's Specification 6494169 in the manufacture of devices for TI. In addition, Supplier certifies that it does not use any of the chemicals listed in Table G of TI's Specification 6494169 in the manufacture of devices for TI.